

Appendix One - Schedule L

Licences

Contents

Part One – Competition Licences

- Article 1** General
- Article 2** Medical Aptitude
- Article 3** Minimum Age of Competitors
- Article 4** Licence Types
- Article 5** Use of Another ASN's Competition Licence in New Zealand
- Article 6** NZ Competition Licence holders wishing to compete abroad (except Australia)
- Article 7** Issuing a MotorSport NZ Competition licence to nationals of other countries

Part Two – Officials' Licences

- Article 1** General
- Article 2** Types of licence

Part Three – Quick Reference to Motorsport NZ Issued Competition Licence Validity

Part Four – Quick Reference to Motorsport NZ Competition Licence Standards

Note: Text changes from the previous issue of this Schedule are **highlighted** such. Text changes for grammatical and/or formatting reasons are not highlighted.

Part One – Competition Licences

1. General:

- 1.1** Part IV of the National Sporting Code governs the issue and use of all MotorSport NZ Licences.
- 1.2** A prerequisite to obtaining any licence is the applicant (save for firms or body corporates who may obtain an Entrants Licence only) shall be a member of a Member club.
Note: *Membership of an Associate Member club does not qualify.*
- 1.3** This Schedule prescribes the grades of and qualification experience and training required for any person to hold a licence.
- 1.4** The establishment of an acceptable level of Medical Aptitude is required prior to a Competition Licence being issued.
- 1.5** Temporary M Grade or Temporary HC Grade Licences can be obtained from the Steward appointed to officiate at the Event or Meeting. All other licences are obtained from MotorSport NZ Administration Office.

Note: *Temporary M Grade Licences are not available to competitors under the age of 16.*

Schedule L

1.6 MotorSport NZ shall appoint a Competition Licence Panel to:

- (1) To consider applications from Junior Drivers and grant, if deemed appropriate, derogations from Appendix One Schedule L requirements pertaining to age and or vehicle limitations.
- (2) To consider any application and, if deemed appropriate, grant derogations from Appendix One Schedule L requirements pertaining to the qualification process for MotorSport NZ Competition Licences.
- (3) To consider applications and renewals from body corporates and/or individuals seeking to hold a MotorSport NZ Driving School Licence.
- (4) To oversee biennial audits of Licensed Driving Schools.
- (5) To make recommendations from time to time to the Executive Committee on Appendix One Schedule L.

2. Medical Aptitude:

2.1 **Scope:** All drivers wishing to participate in motorsport competition held under the National Sporting Code of MotorSport NZ are required to either make a formal declaration of medical aptitude and/or undergo an annual medical examination dependent on the competition licence grading as follows:

- (1) **M Grade or Temporary M Grade Licences:** All competitors are expected to be in a physical state that enables them to declare on Event entry forms that at the time of the Event they are not suffering from any disability of any kind whether permanent or temporary that is likely to detrimentally affect their control of their automobile or their fitness to drive in the Event.
 - (a) Any competitor unable to make such declaration will be unable to participate.
 - (b) Prior to the issue of an Junior M Grade Licence to a person aged from the date of their 12th birthday up until their 16th birthday, MotorSport NZ shall require an appraisal from a recognised physical fitness trainer or School / College Physical Education teacher that the applicant meets or exceeds the minimum physical fitness requirements of a Beep Test Level 5.0 or equivalent test.

Note: *MotorSport NZ has a form for obtaining this appraisal.*

(2) C Grade and R Grade Licences:

- (a) All competitors, except for those persons aged from the date of their 12th birthday up until their 16th birthday, shall at time of application and renewal for a C Grade and/or R Grade licence submit the appropriate Medical Aptitude Declaration Form issued by MotorSport NZ.
 - (b) For competitors aged from the date of their 12th birthday up until their 16th birthday shall at the time of first application submit a completed Junior Driver Medical Examination Form and for subsequent renewals submit the appropriate Medical Aptitude Declaration issued by MotorSport NZ.
- (3) **International Grades:** All competitors at time of application and renewal for an International grade licence shall provide on the appropriate Medical Examination Form, issued by MotorSport NZ documented evidence of having undergone a medical examination by the Doctor of their choice.

Schedule L

2.2 Annual Medical Aptitude Declaration for C Grade and/or R Grade Licences:

- (1) Its purpose is to enable the MotorSport NZ Medical Assessor annually to determine whether the competitor has the level of physiological and physical condition required to control an automobile in either a Race or Rally Event.
- (2) This is obtained by submission of the Medical Aptitude Declaration through the MotorSport NZ online system and, in the case of initial application, a clearance from a MotorSport NZ licence examiner that the applicant has no abnormalities with colour vision.

Note: *The colour vision clearance is not required on subsequent Declarations/Licence renewals.*

- (3) In submitting a Medical Aptitude declaration a competitor may submit a signed clearance from the competitors General Practitioner to be referred to MotorSport NZ's medical assessor for consideration and for further investigation or consultation if required.
- (4) Should MotorSport NZ on the advice of its Medical Adviser determine that the Medical Aptitude Declaration submitted by the applicant indicates a level of physiological and/or physical fitness below that deemed acceptable; MotorSport NZ may seek further information from the applicant or decline to issue a Medical Aptitude Clearance.
- (5) MotorSport NZ shall in Appendix One Schedule B list the prescribed fee for the issue of a Medical Aptitude Clearance Card.

2.3 Annual Medical Aptitude examinations for all International Grade Licences:

- (1) A prerequisite to the issue of an International Licence of any grade is the passing of a medical examination.
- (2) This is obtained by completion of the Medical Examination Form (issued by MotorSport NZ) in conjunction with the examining Doctor of your choice.
- (3) The completed form is submitted as part of the licence application for evaluation by the MotorSport NZ Medical Assessor.
- (4) After evaluation, the Medical Assessor shall either approve the issue of the Medical Clearance Card or advise the applicant of the reasons for refusal.

2.4 Aptitude Requirements:

- (1) Physiological and Physical. The Medical Aptitude Declaration and Medical Examination form issued by MotorSport NZ specify items to be satisfied.
- (2) The following illnesses and disabilities are deemed incompatible or require medical assessment by the MotorSport Medical Assessor.
 - (a) Incompatible illnesses and disabilities: epilepsy with behavioural effects, or under treatment; amputations, except in the case of fingers where the gripping function in both hands is unimpaired; orthopaedic appliances, if the functional result is not equal or near to normal; free movement of the limbs impeded by more than 50%.

Schedule L

- (b) Illnesses or disabilities requiring a medical assessment by a body approved by the ASN: insulin-dependent diabetes, on condition that a confidential document proving the regular supervision of the party concerned and of his treatment is submitted to the medical body approved by the ASN and that the medical certificate of aptitude bears the wording "medical supervision necessary"; myocardial infraction and myocardial ischaemia, valvular disease or other abnormal cardio-vascular conditions, functional limitation of the articulations of the hand superior to 50% and affecting two(2) or more fingers of the same hand; orthopaedic appliance allowing the party concerned to recover normal or near normal functional activity; psychiatric conditions.
- (3) Eyesight standards as required.
- (a) Visual acuity (before or after correction, sight for each eye should be at least 6/7.5). Furthermore, any subject whose visual acuity in one(1) eye only is diminished and cannot be corrected and who necessarily has controlateral vision, whether corrected or not, equal to or greater than 6/6, may obtain a driver's licence under the following conditions and after examination by a competent ophthalmic specialist:
 - (i) Field of vision equal to or greater than 200°,
 - (ii) Functional stereoscopic vision,
 - (iii) Condition of the fundus excluding pigmentary retinal damage,
 - (iv) Any old or congenital damage shall be strictly unilateral.
 - (b) Normal binocular vision.
 - (c) Normal colour vision (recourse to the Ishihara tables in doubtful cases and to the Beyne Lantern or a similar system in cases of error); in any case, no errors in the perception of the colours of the flags used in international competitions.
 - (d) Normal field of vision.
 - (e) Normal stereoscopic vision (licence should not automatically be issued to applicants who are blind in one(1) eye. MotorSport NZ upon advice from its Medical Assessor may determine conditions and/or restrictions of licence in such cases).
 - (f) The wearing of contact lenses is permitted provided that:
 - (i) These shall have been worn for a period longer than twelve(12) months and for a significant period every day.
 - (ii) They are certified as satisfactory for motor racing by the ophthalmic specialist who supplied them.

2.5 Medical Examination following accident or illness:

- (1) **A driver is required to notify MotorSport NZ within ten(10) days** of an accident that results in the driver being incapacitated for a period of ten(10) days or more, irrespective of whether the accident occurred during a competition or in other circumstances, or in the case of an illness or disability as covered in Article 2.4 of this Schedule,
 - (a) Either enclosing a confidential medical certificate addressed to the MotorSport NZ Medical Assessor, bearing the diagnosis, the prognosis and the extent of the injury or infirmity incurred,
 - (b) Or by giving authorisation for confidential written communication between the MotorSport NZ Medical Assessor and that person's usual Medical advisor.
- (2) All the illnesses or disabilities mentioned in Article 2.4 of these regulations must be submitted to the MotorSport NZ Medical Assessor for an opinion.

Schedule L

(3) In the event of an accident resulting in incapacity for a period of ten(10) days or longer, and following receipt of a document attesting that the patient is healed or recovered, or of a hospital discharge form, the MotorSport NZ Medical Assessor shall either reconfirm the validity of the appropriate Medical Clearance Card or that he/she should undergo a complete annual medical examination procedure.

(4) From the date of the accident or the discovery of illness or disability, as covered in Article 2.4 of this Schedule, no driver may take an active part in any MotorSport NZ sporting events until they have received authorisation from MotorSport NZ.

In such circumstances the Medical Clearance Card and corresponding competition licence are declared temporarily suspended until the authorisation is received from MotorSport NZ.

(5) Failure to comply with the requirements of this Article will give rise to the application of sanctions by MotorSport NZ.

2.6 Medical Appeals

(1) A Medical Commission appointed by MotorSport NZ will be called upon to determine any issue arising between the MotorSport NZ Medical Assessor and Competitors.

A Competitor may possibly be required to undergo an observed test drive in the presence of a doctor, or a member of the Medical Commission.

The decisions reached by the Medical Commission will be recognised in all other countries falling under the sporting jurisdiction of the FIA.

(2) Any competitor who intends to appeal against any decision of the MotorSport NZ Medical Assessor must deliver an intention to appeal to the General Manager of MotorSport NZ within seven(7) days of the announcement of the decision being appealed.

Such intentions shall be accompanied by the prescribed Medical Appeal Fee (refer Appendix One Schedule B Fees).

(3) All costs associated with calling the Medical Commission and their attendance fees in hearing the matter will be the responsibility of the appellant unless the findings of the Commission deem otherwise.

3. Minimum Age of Competitors:

3.1 MotorSport NZ issues Competition Licences to persons aged 16 years and over in accordance with the provisions of Article 2 of this Schedule.

3.2 Competition Licences of the types and grades detailed in (1) of this Article can also be issued to Junior Competitors, aged from the date of their 12th birthday up until their 16th birthday, under the following provisions in addition to those specified in Article 2 of this Schedule:

(1) Junior Competition licences are available in M Grade (excluding Temporary M Grade), C Grade, R Grade (navigator only), INT R Grade (navigator only) and INT C Grade.

(2) The use of a Competition Licence by a Junior Driver is restricted to;

(a) Private venues, or

(b) Roads closed in accordance with the 10th Schedule of the Local Government Act, and

Schedule L

- (c) Vehicles of the following type, class, category or classifications:
- (i) Championship cars: Formula First, Formula Ford, and Toyota 86 classes; plus
 - (ii) Historic and Classic single seaters: FV, FF or FJ only; plus
 - (iii) All other vehicles (closed or open) with a corrected cc rating of 2500cc and under.

Note: *When acting purely as a Rally navigator these restrictions do not apply.*

(3) C Grade requirements:

- (a) Such persons would, as a prerequisite to obtaining a C Grade licence, be required to;
- (i) have five(5) signed Clearances from any ClubSport Events, or
 - (ii) have a signed clearance from a course conducted by a MotorSport NZ Licensed Driving School.
- (b) An exception to this rule may be applied for by a driver to the MotorSport NZ Competition Licence Panel and granted if the Panel decides it is justified by the applicant's record of results and experience, which must be submitted with the application and should include at least two(2) years of MotorSport NZ recognised competition.

- (4) INT C Grade or INT R Grade requirements:** Such persons seeking an INT C Grade or INT R Grade (navigator only) licence may, in special circumstances, apply for FIA derogation initially to the MotorSport NZ Competition Licence Panel, who will consider the special circumstances and, if in their considered opinion there is a case, will request the derogation directly from the FIA.

Note: *In deliberation of the special circumstances the Panel will take into account the applicant's record of results and experience, which should include at least two(2) years of MotorSport NZ recognised competition at the highest level in the categories contested.*

4. Licence Types:

4.1 Entrant's:

- (1) Entitles the holder being a person, firm or body corporate other than the driver of the vehicle, to enter a vehicle in any Event or Sanctioned Series organised in accordance with either the International Sporting Code of FIA or MotorSport NZ.
- (2) An Entrant's Licence issued by MotorSport NZ is valid for all International Events inside or outside New Zealand, along with all Events of National or ClubSport status in New Zealand.
- (3) In cases where the Entrant's Licence is requested to be issued in the name of a firm or body corporate, the application is either to be signed by a duly authorised officer of, partner in or employee of the firm or body corporate or is to be accompanied by a letter from the firm or body corporate appointing the signatory as its agent to apply for the Entrant's Licence on its behalf.
- (4) The maximum number of words permitted in the Entrant's Licence title is six(6).

Schedule L

4.2 M Grade:

- (1) **Temporary M Grade:** Restricted for use at one(1) ClubSport Event of either Advanced or Basic Status (excluding MotorSport NZ Championships, Sanctioned Series and Rallysprints) for which the Permit issued by MotorSport NZ is limited to a maximum of two(2) days. A Temporary M Grade Competition Licence is restricted to persons 16 years of age and over.

Temporary M Grade licences may be issued by the Steward, the Event Clerk of the Course or the Secretary of the Event following the competitors concerned attending a briefing covering the safety aspects of the Event.

- (2) **M Grade:** Valid for all ClubSport Events including Championship and Sanctioned Series of either Advanced or Basic Status. (For details on what Events comprise Advanced or Basic status, refer to Appendix Five Schedule C.). For those persons aged from the date of their 12th birthday up until their 16th birthday, Article 3 of this Schedule details specific requirements for the issue of a Junior M Grade Licence.
- (a) Obtained from MotorSport NZ by;
- (i) making application through the MotorSport NZ online system including payment of the prescribed fee, (refer Appendix One Schedule B for details), and
- (ii) Gaining a pass result, in a simple examination based on information contained in the "Drivers Guide", or by providing evidence of a pass result within the preceding three(3) months.

4.3 C Grade, R Grade and Temporary HC Grades:

Note: For those persons aged from the date of their 12th birthday up until their 16th birthday, Article 3 of this Schedule details specific requirements for the issue of a Junior Licence appropriate for C Grade or R Grade competition.

- (1) Save for the Temporary HC Grade licence, a prerequisite to the issue of any C Grade and/or R Grade Licence is the submission and acceptance of a Medical Declaration (refer Article 2.2).
- (2) **C Grade:** C Grade licences are issued in two(2) categories, C1 Grade and C2 Grade. A C Grade licence will initially be issued as a C1 Grade.
- (a) **C1 Grade:** Valid for all ClubSport Events and National Race Events, but excludes all Rallies, Events run under International Permits, and Race Events where MotorSport NZ deem it a requirement for either a C2 Grade or an International Licence in accordance with Article 4.4 of this Schedule. A C1 Grade licence shall be obtained from MotorSport NZ by;
- (i) making application through the MotorSport NZ online system including payment of the prescribed fee, (refer Appendix One Schedule B for details), and
- (ii) By gaining a pass result in a C Grade licence examination.

Note: Prior to sitting the examination candidates must in particular have gained a good level of knowledge of the National Sporting Code, Appendix Two Schedule A and Appendix Four Schedule Z.

- (b) **C2 Grade:** In addition to the events detailed in (a) above, this Grade is valid for those events where MotorSport NZ deem a C2 Grade licence a requirement. To upgrade a C1 Grade licence to a C2 Grade licence competitors are required to either;
- (i) obtain satisfactory clearances from the Event Clerk of the Course by competing in five(5) National Races, or
- (ii) have a signed clearance from a course conducted by a Motorsport NZ Licensed Driving School, along with obtaining a satisfactory clearance from the Event Clerk of the Course by competing in one(1) National Race.

Schedule L

Note: Competitors with driving experience in other forms of motorsport (e.g. Karting; Speedway etc) may apply to the Competition Licence Panel for that experience to be considered as a qualification in lieu of the requirements above.

(3) **R Grade:** R Grade licences are issued in two(2) categories, R1 Grade and R2 Grade. An R Grade licence will initially be issued as an R1 Grade.

(a) **R1 Grade:** Valid for all ClubSport Events and National Rallies but excludes all Races, Events run under International Permits and Rally Events where MotorSport NZ deem it a requirement for either an R2 Grade or an International Licence in accordance with Article 4.4 of this Schedule. An R1 Grade licence shall be obtained from MotorSport NZ by;

- (i) Making application through the MotorSport NZ online system including payment of prescribed fee, (refer Appendix One Schedule B for details), and
- (ii) By gaining a pass result in an R Grade licence examination.

Note: Prior to sitting the examination candidates must in particular have gained a good level of knowledge of the National Sporting Code, Appendix Two Schedule A and Appendix Three Schedule R.

(b) **R2 Grade:** In addition to the events detailed in (a) above, this Grade is valid for those events where MotorSport NZ deem an R2 Grade licence a requirement. To upgrade an R1 Grade licence to an R2 Grade licence competitors are required to either;

- (i) Obtain satisfactory clearances from the Event Clerk of the Course by competing in two(2) Rallies, or
- (ii) Have a signed clearance from a course conducted by a Motorsport NZ Licensed Driving School.

(4) **Temporary HC Grade:** Restricted for use by Vintage Car Club members only and shall be valid for competition at one(1) MotorSport NZ National Race permitted Meeting or Event (to a maximum of three(3) days). It may not be used to compete in any MotorSport NZ Championship or Sanctioned Series races.

(a) Obtained by contacting the Steward appointed to the Event, and

- (i) Completing the specific application form held by the Steward, and
- (ii) Gaining a pass result in a simple examination based on information contained in the "Drivers Guide", or by providing evidence of a pass result within the preceding three(3) months, and
- (iii) Hold current VCC membership, a valid VCC licence, and a logbook and Vehicle Identity Card (VIC) for the competing vehicle, and
- (iv) Sign a medical aptitude declaration at the time of licence issue by the Meeting Steward, and
- (v) Payment of the prescribed fee (Refer Appendix One Schedule B for details).

4.4 Licence Grade and Vehicle Type / Category Restrictions:

(1) MotorSport NZ shall require competitors in the following vehicle types, classes and or categories to hold as a minimum an International Grade Licence as detailed below (details for these licences are contained in Article 4.5):

(i) **INT C Grade licence:**

- Toyota Racing Series
- ~~New Zealand V8's Championship~~

(2) MSNZ reserves the right to add vehicle types / categories to those listed in (1) above at any time.

Schedule L

4.5 International Grades:

- (1) MotorSport NZ, being the duly appointed representative for FIA in New Zealand, is entitled to issue such licences in accordance with Appendix L of the FIA International Sporting Code, in the following grades;

- Race: INT A Grade, INT B Grade, INT C Grade
- Rally: INT R Grade
- Historic: INT H Grade (H1, H2, H3, H4)

The fee established for any International Grade Licence includes a Visa Clearance.

Note: For those persons aged from the date of their 12th birthday up until their 16th birthday, Article 3 of this Schedule details specific and stringent requirements for the issue of a Junior INT Grade Licence.

- (2) A prerequisite to the issue of an International licence irrespective of grade is the passing of a medical examination (refer Article 2.3).
- (3) **INT A Grade and INT B Grade Licences:** Are available on application to the MotorSport Office on the provisos that the competitor meets the criteria of the FIA Appendix L as detailed for each grade. (A copy of the applicable FIA Appendix L text is available on request from MotorSport NZ).
- (4) **INT C Grade Licence:** Valid for all International Race Events that have been entered on the FIA Sporting Calendar as able to be contested by holders of INT C Grade Licences and all National Race Events and ClubSport Events held in accordance with the National Sporting Code of MotorSport NZ.
- (a) Obtained from MotorSport NZ by;
- (i) making application through the MotorSport NZ online system including payment of the prescribed fee, (refer Appendix One Schedule B for details), and
- (ii) Gaining a pass result in an INT C Grade licence examination.
- (b) Additionally, applicants shall have either;
- (i) Previously held a C2 Grade Licence, or
- (ii) Have completed all the requirements for the issue of a C2 Grade licence, or
- (iii) Received a pass result from a Competition Licence Course conducted by a MotorSport NZ Licensed Driving School.
- (c) An exception to (b) above may be applied for by a driver to the MotorSport NZ Competition Licence Panel. The application shall include details of the applicant's record of results and experience in motorsport (karting, speedway or MotorSport NZ events). In assessing the application the Panel may:
- (i) Decline to make an exception, or
- (ii) Require the applicant to obtain a pass result from a Competition Licence Course conducted by a MotorSport NZ Licensed Driving School and/or undertake some observations as detailed for the removal of the "provisional" status.
- (5) **INT R Grade Licence:** Valid for all International Rally Events that have been entered on the FIA Sporting Calendar as able to be contested by holders of INT R Grade Licences and all National Rally Events and ClubSport Events held in accordance with the National Sporting Code of MotorSport NZ.
- (a) Obtained from MotorSport NZ by;
- (i) making application through the MotorSport NZ online system including payment of the prescribed fee, (refer Appendix One Schedule B for details), and
- (ii) By gaining a pass result in an INT R Grade licence examination.

Schedule L

- (b) Additionally, applicants shall have either;
- (i) Previously held a R2 Grade Licence, or
 - (ii) Have completed all the requirements for the issue of a R2 Grade licence, or
 - (iii) Received a pass result from a Competition Licence Course conducted by a MotorSport NZ Licensed Driving School.
- (c) An exception to (b) above may be applied for by a driver to the MotorSport NZ Competition Licence Panel. The application shall include details of the applicant's record of results and experience in motorsport (karting, speedway or MotorSport NZ events). In assessing the application the Panel may:
- (i) Decline to make an exception, or
 - (ii) Require the applicant to obtain a pass result from a Competition Licence Course conducted by a MotorSport NZ Licensed Driving School and/or undertake some observations as detailed for the removal of the "provisional" status.
- (6) **INT H Grade Licences:** Valid, within the category of cars for which it is issued, for all FIA sanctioned speed events for historic cars and is compulsory for such events unless the driver is the holder of any grade of the normal International competition licences (refer clauses (3), (4) and (5) of this Article). Save for H4 Grade this licence is also valid for all National Race and ClubSport events held in accordance with the National Sporting Code of MotorSport NZ. H4 Grade licence is valid for all ClubSport events held in accordance with the National Sporting Code of MotorSport NZ.

Note: *Speed events are, for the purpose of competitions for historic cars, events where speed is the determining factor for the results or where an average speed of over 50kph will be attained.*

Historic Grade licences are issued for the following categories as defined in the international regulations for historic cars:

- **H1 Grade:** all historic cars except for Thoroughbred Grand Prix.
- **H2 Grade:** Vintage racing cars; racing cars up to 2000cc post 1930; Sports and Sports prototype cars over 1100cc and up to 2500cc; all Grand Touring Cars.
- **H3 Grade:** all pre-war Sports cars; post-war Sports and Sports prototype cars up to 1100cc; Grand Touring cars up to 2500cc.
- **H4 Grade:** Historic Regularity Trials only.

Note: *Any Grade of the normal International Competition Licence is valid for all circuit events for historic cars and is obligatory for Thoroughbred Grand Prix and F1 cars of periods G, H and I. INT R Grade is valid for all historic car rallies.*

- (a) Obtained by contacting MotorSport NZ for details after;
- (i) Considering the individual Event Supplementary Regulations, and
 - (ii) Supplying MotorSport NZ with sufficient detail of the car, to be used in conjunction with the licence that enables them to be satisfied of the appropriate Grade required.
- (b) On consideration of the information supplied MotorSport NZ shall then require the applicant to;
- (i) making application through the MotorSport NZ online system including payment of the prescribed fee, (refer Appendix One Schedule B for details), and
 - (ii) Gain a pass result for a race event in an INT C Grade examination, or for a rally event in an INT R Grade examination, and

Schedule L

- (c) Additionally, applicants shall have either;
 - (i) Previously held, for a race event a C2 Grade Licence, or for a rally event an R2 Grade licence, or
 - (ii) Received a pass result from a Competition Licence Course conducted by a MotorSport NZ Licensed Driving School.

- (d) An exception to (c) above may be applied for by a driver to the MotorSport NZ Competition Licence Panel. The application shall include details of the applicant's record of results and experience in motorsport (karting, speedway or MotorSport NZ events). In assessing the application the Panel may;
 - (i) Decline to make an exception, or
 - (ii) Require the applicant to obtain a pass result from a Competition Licence Course conducted by a MotorSport NZ Licensed Driving School and / or undertake some observations as detailed for the removal of the "provisional" status.

5. Use of another ASN's Competition Licence in New Zealand:

5.1 Internal Visa:

- (1) The FIA International Sporting Code under Article 9.4 states: "*A person having a licence from an ASN other than his parent ASN will be able to take part with this licence in national competitions taking place on the territory of his parent ASN, according to the conditions set by the parent ASN.*"
- (2) In accordance with this Article, MotorSport NZ will issue an Internal Visa that allows the bearer the same privileges and conditions as that of a person holding a similar grade licence issued by MotorSport NZ.
- (3) Obtain an Internal Visa by making application through the MotorSport NZ online system including payment of the appropriate fee. (Refer Appendix One Schedule B for details).

5.2 Tasman Visa: The World MotorSport Council of the FIA has approved a request made jointly by MotorSport NZ and CAMS (being the FIA recognised ASN of Australia) for mutual recognition of competition licences in accordance with Article 18 of the FIA Sporting Code as defined for European Union Countries and comparable countries. This mutual recognition between the territories of New Zealand and Australia being subject to the following terms and conditions:

- (1) This agreement shall apply only to Events agreed annually by MotorSport NZ and CAMS. Generally such events will be selected to include at least all MotorSport NZ and CAMS Championship Events listed on the Sporting Calendars issued by MotorSport NZ and CAMS respectively. Other Events may be selected for inclusion should both MotorSport NZ and CAMS agree.
- (2) Any competitor wishing to contest an Event recognised by this mutual recognition agreement in Australia, must hold a Competition Licence issued by MotorSport NZ, of at least the grade required to contest National Championship events in that discipline.
- (3) The competitor shall first obtain a Tasman Visa by making application through the MotorSport NZ online system including payment of the appropriate fee, (refer Appendix One Schedule B for details) and submission of the application no later than fourteen(14) days prior to the Event.
- (4) By submission of the application for a Tasman Visa the competitor shall agree to be bound by the rules (procedural, judicial and technical) of CAMS for the duration of the Visa.
- (5) MotorSport NZ shall, on being satisfied that the application is correct and is applicable for the Event, issue a Tasman Visa.

Schedule L

5.3 National Events with Foreign Participation:

- (1) The FIA International Sporting Code under Articles 2.3.4 and 2.3.6 states: “A national competition may, at the discretion of the authorising ASN, accept the participation of licence-holders from other ASNs. [and] If the national competition forms part of a national championship, cup trophy, challenge or series, competitors who are foreign licence-holders will not be eligible to score points in the classification of the said championship cup trophy, challenge or series”.
- (2) Any competitor must hold a National (MotorSport NZ C Grade or R Grade equivalent) or higher Competition Licence issued by their parent ASN equivalent to the Event to be entered.
- (3) Any competitor holding a National (MotorSport NZ C Grade or R Grade equivalent) or higher grade Competition Licence issued by their parent ASN must provide written confirmation (in English) from their parent ASN that the Licence held is the highest National level Licence issued by that ASN.
- (4) Any competitor must provide written confirmation from their parent ASN (in English) that the competitor meets the FIA medical standard for an International Licence (FIA International Sporting Code, Appendix L Chapter 2), OR have complied with that specified in Article 2.3 of this Schedule.

6. NZ Competition Licence holders wishing to compete abroad (except Australia):

6.1 Criteria:

- (1) The FIA International Sporting Code under Article 2.3.8 states: “Competitors and drivers who wish to take part in an international competition organised abroad can only do so with the approval of their own ASN.”
- (2) In accordance with this Article MotorSport NZ, having satisfied itself that the competition meeting or event is listed as an International Event on the FIA International Calendar and that there is no valid reason to withhold approval, will upon payment of the applicable fees (refer Appendix One Schedule B);
 - (a) Issue an International Visa Certificate for the competition, or
 - (b) Where provided, stamp the prior authorisation box on the International competition entry form issued by the organisers for that competition.

Notes:

1. For Australian events refer to Article 5.2 of this Schedule.
2. For Foreign Participation events, refer to Article 5.3 of this Schedule
3. Refer also National Sporting Code Article 49.

7. Issuing a MotorSport NZ Competition licence to nationals of other countries:

7.1 Criteria:

- (1) The FIA International Sporting Code under Article 9.3 states;
“9.3.1 Each ASN shall be entitled to issue Licences to its nationals.
9.3.2 Each ASN shall be entitled to issue Licences to the nationals of other countries represented within the FIA, in compliance with the following statutory conditions:
9.3.2.a That their parent ASN gives its prior agreement to the issuing which may only take place once a year and in special cases;
9.3.2.b That they can produce for their parent ASN (the country of their passport) a permanent proof of residence in the other country (any person aged less than 18 years on the day of the request must provide attestation that they are in full-time education in the other country);
9.3.2.c That their parent ASN has recovered the licence originally issued.

Schedule L

- (2) In accordance with this Article MotorSport NZ will, having satisfied itself that the competitor has supplied with the competition licence application the prerequisites detailed in (1) above, issue a MotorSport NZ competition licence of a grade and type commensurate to the grade previously held.
- (3) In the case of an application from a foreigner belonging to a country not yet represented within the FIA, direct the competitor to undertake and achieve a pass result at a Competition Licence Course conducted by a MotorSport NZ Licensed Driving School prior to issuing the appropriate grade licence.

Part Two – Officials’ Licences

1. General:

1.1 Part IV of the National Sporting Code governs the issue of all MotorSport NZ officials licences.

1.2 This Schedule specifies types, qualifications, experience and training required for any person to hold a Licence.

2. Types of licence:

2.1 MotorSport NZ shall issue licences of the following types:

- Steward
- Event Director (and Assistant Event Director)
- Race Director
- Technical Officer
- Clerk of the Course (Gold, Silver and Bronze Grades)
- Competitor Relations Officer
- Scrutineer ('A' and Standard Categories)

2.2 **Steward:** MotorSport NZ in accordance with its Constitution and By-Laws shall appoint persons with sound knowledge of the National Sporting Code and its Appendices and Schedules.

(1) Application for appointment as a Steward is made by obtaining the necessary application form from either the Area Steward or Chief Steward. MotorSport NZ is not bound to accept any application.

(2) Successful applicants shall:

(a) Maintain current membership of a member club, and

(b) Act at all times while officiating in strict accordance with the National Sporting Code.

(3) Stewards licences shall be issued for a two(2) year term, with a 30 June expiry. Initial licences shall be issued to an appropriate 30 June date. Stewards licences may, at the absolute discretion of MotorSport NZ be renewed for a further term.

2.3 **Event Director or Race Director:** MotorSport NZ in accordance with the National Sporting Code may from time to time appoint such persons who in its opinion have demonstrated a high level of competence as a Steward or Clerk of the Course.

(1) Any such appointments may be limited to either an Event or Meeting, the duration of a Series or Events or for a 12 month period, whichever it deems necessary.

(2) Such appointees shall:

(a) Maintain current membership of a member club, and

(b) Act at all times while officiating in strict accordance with the National Sporting Code.

(3) Where appropriate MotorSport NZ may appoint an assistant who shall act for the whole or any part of the term of appointment of the Event Director and who shall be appointed and bound in the same manner as the Event Director and exercise only those duties delegated by the Event Director or MotorSport NZ.

Schedule L

2.4 Technical Officer: MotorSport NZ in accordance with its Constitution and By-Laws shall appoint annually persons with sound knowledge of both mechanical engineering and the National Sporting Code.

- (1) MotorSport NZ in accordance with the National Sporting Code has established a Technical Officer licence.
- (2) **Entry Criteria:** The criteria for initially obtaining a licence are:
 - (a) By making application through the MotorSport NZ online system. MotorSport NZ is not bound to accept any application.
 - (b) The applicant shall have:
 - (i) Provided details that demonstrate to the Technical Manager's satisfaction an extensive knowledge of automotive and mechanical engineering, and
 - (ii) completed the first three(3) training modules, and
 - (iii) have attended and qualified on a Scrutineer Seminar
 - (c) Successful applicants shall:
 - (i) Maintain current membership of a member club, and
 - (ii) Act at all times while officiating in strict accordance with the National Sporting Code.
 - (d) Initial licences will have a one(1) year validity, issued to an appropriate 30 June date subject to the provisions of Part IV of the National Sporting Code.
- (3) **Reissue criteria:** The applicant must have attended a Scrutineer Seminar within the previous two(2) years.
- (4) Technical Officers licences shall be issued annually with a 30 June expiry. Initial licences shall be issued to an appropriate 30 June date. Technical Officers licences may, at the absolute discretion of MotorSport NZ be renewed for a further term.

2.5 Clerk of the Course: MotorSport NZ in accordance with its Constitution and By-Laws shall appoint biennially persons with sound knowledge of the National Sporting Code and its Appendices and Schedules.

- (1) **Grades:** MotorSport NZ in accordance with the National Sporting Code has established three(3) grades of Clerk of the Course licences:
 - (a) **Bronze Grade:** is the minimum grade required for all ClubSport Advanced events except Rallysprints.
 - (b) **Silver Grade:**
 - (i) **Race**, is the minimum grade required for all other National permit Race Meetings or Events.
 - (ii) **Rally**, is the minimum grade required for all Rallysprint events and Clubmans status rally events.
 - (c) **Gold Grade:**
 - (i) **Race**, is required for all National permit MotorSport NZ Championship and/or Sanctioned Series Race Meetings or Events plus all Race Meetings or Events held on temporary street circuits.
 - (ii) **Rally**, is required for all Rallies.
- (2) **Entry Criteria:** The criteria for initially obtaining a licence are:
 - (a) By making application through the MotorSport NZ online system. MotorSport NZ is not bound to accept any application.

Schedule L

- (b) **Bronze Grade:** The applicant shall have;
 - (i) completed the first three(3) training modules, and
 - (ii) have attended and qualified on a Bronze Grade Clerk of the Course Seminar.
 - (c) **Silver Grade:** The applicant shall have;
 - (i) completed the first three(3) training modules, and
 - (ii) have completed the requisite (Race or Rally) management tasks, and
 - (iii) have attended and qualified on a Silver Grade Clerk of the Course Seminar.
 - (d) **Gold Grade:** The applicant shall have previously held a Silver Grade licence and acted as;
 - (i) Clerk of the Course; or,
 - (ii) Assistant Clerk of the Course at any two(2) Race Meetings or Events or one(1) Rally within a two(2) year period, and
 - (iii) Have attended a Gold Grade Clerk of the Course Seminar, and.
 - (iv) Be endorsed by the Chief Clerk of the Course.
 - (e) Successful applicants shall:
 - (i) Maintain current membership of a member club, and
 - (ii) Act at all times while officiating in strict accordance with the National Sporting Code.
 - (f) Initial licences will have two(2) year validity, except for Clerk of the Course Bronze which will have three(3) year validity, subject to the provisions of Part IV of the National Sporting Code.
- (3) **Reissue criteria:** Criteria for maintaining grades of licences are to:
- (a) Act as either Clerk of the Course or Assistant Clerk of the Course at any two(2) Race Meetings or Events or one(1) Rally within a two(2) year period, or as a Clerk of the Course for at least three(3) ClubSport Advanced status Events within a three(3) year period, and
 - (b) Attend the appropriate level Clerk of the Course Seminar every two(2) years or a Clerk of the Course Bronze Training Seminar every three(3) years.
 - (4) Licences shall expire biennially on the last day of June or triennially for Clerk of the Course Bronze and may at the absolute discretion of MotorSport NZ be renewed for a further term.

2.6 Competitor Relations Officer: MotorSport NZ in accordance with the National Sporting Code may from time to time appoint such persons with sound knowledge of the National Sporting Code and its Appendices and Schedules.

- (1) MotorSport NZ in accordance with the National Sporting Code has established a Competitor Relations Officer licence.
- (2) **Entry Criteria:** The criteria for initially obtaining a licence are:
 - (a) By making application through the MotorSport NZ online system. MotorSport NZ is not bound to accept any application.
 - (b) The applicant shall have:
 - (i) completed the first three(3) training modules, and
 - (ii) have attended and qualified on a Competitor Relations Officer Seminar.
 - (c) Successful applicants shall:
 - (i) Maintain current membership of a member club, and
 - (ii) Act at all times while officiating in strict accordance with the National Sporting Code.

Schedule L

- (d) Initial licences will have three(3) year validity issued to an appropriate 30 June date subject to the provisions of Part IV of the National Sporting Code.
- (3) **Reissue criteria:** The Criteria for maintaining a licence are to:
- (a) Act as Competitor Relations Officer at a MotorSport NZ Championship or Sanctioned Series Meeting Or Event at least on three(3) occasions within a three(3) year period, and
- (b) Attend a Competitor Relations Officer Seminar every three(3) years.
- (4) Licences shall expire triennially on the last day of June and may at the absolute discretion of MotorSport NZ be renewed for a further term.
- 2.7 Scrutineer:** MotorSport NZ in accordance with the National Sporting Code may from time to time appoint such persons with sound knowledge of the National Sporting Code and Appendix Two Schedule A and where appropriate Appendix Six Schedule AA.
- (1) MotorSport NZ in accordance with the National Sporting Code has established a Scrutineers licence in two(2) categories, 'A' and Standard.
- (a) **Standard category licence:** Entitles the holder to undertake all of the duties prescribed for a Scrutineer in Part VII of the National Sporting Code.
- (b) **'A' category licence:** Entitles the holder to undertake all of the duties prescribed for a Scrutineer in Part VII of the National Sporting Code and to inspect vehicles for the issue and reissue of a MotorSport /LVVTA Authority Card.
- (2) **Entry Criteria:** The criteria for initially obtaining a licence are:
- (a) By making application through the MotorSport NZ online system. MotorSport NZ is not bound to accept any application.
- (b) **Standard Category:** The applicant shall have;
- (i) Provided details that demonstrate to the Technical Manager's satisfaction of a mechanical aptitude and a sound knowledge of Appendix Two, Schedule A, and
- (ii) completed the first three(3) training modules, and
- (iii) have attended and qualified on a Scrutineers Seminar.
- (c) **'A' Category:** The applicant shall have;
- (i) Provided details that demonstrate to the Technical Manager's satisfaction of an extensive knowledge of automotive and mechanical engineering and a sound knowledge of Appendix Two, Schedule A, plus an understanding of the current NZTA Warrant of Fitness requirements, and
- (ii) completed the first three(3) training modules, and
- (iii) have attended and qualified on a Scrutineers Seminar.
- (d) Successful applicants shall:
- (i) Maintain current membership of a member club, and
- (ii) Act at all times while officiating in strict accordance with the National Sporting Code.
- (e) Initial licences will have two(2) year validity issued to an appropriate 30 June date subject to the provisions of Part IV of the National Sporting Code.
- (3) **Reissue criteria:** The Criteria for maintaining a licence are to:
- (a) Act as Scrutineer at least on four(4) occasions within a two(2) year period, and
- (b) Attend a Scrutineers Seminar every two(2) years.
- (4) Licences shall expire biennially on the last day of June and may at the absolute discretion of MotorSport NZ be renewed for a further term.

Schedule L

Part Three – Quick Reference to Motorsport NZ Issued Competition Licence Validity

		Licence Grades					
		M Grade	R Grade	C Grade	INT A, B & C Grade	INT R Grade	INT H Grades
Event Status	ClubSport Basic	No Competition Licence Required					
	Advanced	X	X	X	X	X	X
	Race National, International, INT–Historic			X	X X		X X
	Rallies National Rallies, International, INT-Historic		X			X X X	H4 only
Legend: X – Means the licence grade is suitable to that event status							

Part Four – Quick Reference to Motorsport NZ Competition Licence Standards

		Licence Grades					
		M Grade	R Grade	C Grade	INT C Grade	INT R Grade	INT H Grades
Unit Standards Required	CS-001	X					
	CS-002	X					
	CS-003	X					
	CS-004	X					
	N-010		X	X			
	N-020		X	X			
	SA-100		X	X			
	RAC-200			X			
	RAC-210			X*			
	RAL-300		X				
	RAL-310		X*				
	INT-400				X	X	X
SA-150				X	X	X	

Legend:

X – Means the standard required for the Licence grade

X* - Indicates a practical component is required for the Licence grade