

ClubSport Event New Competitor Briefing checklist

Notes for Organiser:

- *The briefing should be conducted in a suitably quiet venue providing some degree of shelter and should not take longer than 20 minutes to complete.*
- *Samples of all signs/ flags to be used should be on display at the venue.*
- *All competitors should have a basic knowledge of the ClubSport standing regulations and any other appropriate text from the MotorSport Manual, and this briefing should serve to remind them of correct procedures.*
- *A roll call or sign on is required to ensure that all new competitors are present.*

Briefing - items to cover	Tick box
<p>Familiarisation with the event signs/flags</p> <ul style="list-style-type: none"> • All the event signs / flags should be indicated to the new competitors, in the order they are likely to be encountered during the event. • If possible show where all marshal points are and what equipment these points have i.e. Radios, Fire extinguishers etc. <p><i>Note: A copy of the safety plan map or drawing will be of assistance.</i></p>	<input type="checkbox"/>
<p>The competitor's vehicle stops during a competition or practice run.</p> <ul style="list-style-type: none"> • What to do • Whether to stay in the vehicle or not • What to do if they are to get out of their vehicle. 	<input type="checkbox"/>
<p>If the competitor arrives at an accident scene during a competition or practice run.</p> <ul style="list-style-type: none"> • Procedure to be used • Explain two cars stopping process if appropriate • Significance of radio points 	<input type="checkbox"/>
<p>If the competitor has an accident during a competition or practice run.</p> <ul style="list-style-type: none"> • What to do • What to watch out for • Where to stand after leaving the vehicle. 	<input type="checkbox"/>
<p>How you intend to stop a competitor if required</p> <ul style="list-style-type: none"> • Explain the process used to stop a competition car by the marshal points. 	<input type="checkbox"/>
<p>Explain starting and finishing procedure</p> <ul style="list-style-type: none"> • How you intend to start the competitors. • What you want them to do when finished. • Emphasize that Practice is that, you don't need to set the fastest time. 	<input type="checkbox"/>
<p>Driving behaviour</p> <ul style="list-style-type: none"> • What is expected of the competitor and any associated vehicles during and after the event. 	<input type="checkbox"/>